



**GOVERNMENT OF PAKISTAN
COMMISSIONERATE FOR AFGHAN REFUGEES IN
KHYBER PAKHTUNKHWA**

BID SOLICITATION DOCUMENTS

**Procurement of IT Equipments
FOR THE PROJECT
"STRENGTHENING SOCIAL
COHESION AND SOCIAL WELLBEING
AMONG AFGHAN REFUGEES AND
MEMBERS OF HOST COMMUNITY IN
KHYBER PAKHTUNKHWA"**

(January 2022)

Sign & Stamp of a bidder

INTRODUCTION:

Commissionerate for Afghan Refugees in Khyber Pakhtunkhwa, under The Project "Strengthening Social Cohesion and Social Wellbeing Among Afghan Refugees and Members of Host Community in Khyber Pakhtunkhwa," invites sealed bids from the eligible bidders (Manufacturers/ Authorized Dealers) for Procurement of I.T. Equipment's through Open Competitive Bidding under rule 36 (a) "**Single Stage One Envelope**" bidding procedures of PPRA Rules 2004.

1) INSTRUCTIONS TO BIDDERS:

1. This Bidding procedure will be conducted in light of Public Procurement Regulatory Authority (PPRA) Laws.
2. The sealed bids comprising a single package and containing the financial proposal and the technical proposal separately must reach the office of the Project manager SSCSWAHC CAR-KP not later than 15-02-2022 @ 11:30 Hrs.
3. The bids will be opened on 15-02-2022 at 12:00 Hrs. in the presence of the bidders/representatives who choose to attend.
4. Any bid received after the deadline for submission of bids shall not be entertained and shall be returned unopened to the Bidder.
5. All the bidders must provide annexure-wise complete requisite documents with page marking for their Technical Evaluation / Qualification as prescribed under the rules.
6. All the bidders are strictly directed neither to copy and paste the specifications mentioned in these documents nor use the words "As per specifications" or "specification compliance."
7. Bidder shall provide their technical specifications with full detail and brochures/datasheet of their quoted item.
8. The Bid should be complete in all respect and must be hard bind, signed by the Bidder. A bid with loose binding or ring binding shall be rejected.
9. All prices quoted must be in Pak Rupees (P.K.R.) and include all applicable taxes. If not specifically mentioned in the Quotation, the prices will be presumed to include all the taxes.
10. Bidders are essentially required to provide correct and latest postal/email/web addresses, phone/mobile/fax numbers for active and timely communication.
11. For any query, clarification regarding Services / Bid Solicitation Documents, the applicants may send a written request at least four days prior to the opening date through registered posts.

12. The Bidder may, after its submission, withdraw its Bid prior to the expiry of the deadline prescribed for submission of bids. Withdrawn bids will be returned unopened to the Bidders.
13. The Bidder must attach the original receipt along with the bidding document submitted to this department. In the case of photocopy, a bank draft of an equal amount must be attached.
14. Any bid not received as per the terms and conditions in this document is liable to be ignored. No offer shall be considered if:
 - a. Received without earnest money;
 - b. It is received after the date and time fixed for its receipt;
 - c. The tender document and the Bid is unsigned;
 - d. The offer is ambiguous;
 - e. The offer is conditional, i.e., advance payment, currency fluctuations, etc.
 - f. The offer is from the blacklisted firm in any Federal / Provincial Govt. Dept.:
 - g. Handwritten bids shall NOT be accepted. It must be typed.
15. Usage of correction fluid & corrections is strictly prohibited unless duly initiated.
16. Any erasing / cutting etc., appearing on the offer must be properly signed by the person signing the tender.
17. Bids will be rejected if the Bid is in some way connected with bids submitted under names different from his own.
18. Any direct or indirect effort by a bidding firm to influence this Office during the selection process of a bidder or award of Contract may, besides rejection of its Bid, result in its disqualification from participation in future bids.

2) Mandatory CRITERIA:

Bidders must give compliance with the below-mentioned clauses as these are mandatory to be eligible for the bidding process. Relevant certificates/Proof/Documents must be attached, which may be verified by the concerned organization and authorities, if necessary.

1. Bidders should apply for the complete/whole package; incomplete/partially applied Bid will not be accepted.
2. Manufacturers/ Authorized Dealers for procurement of I.T.
3. The Bidder must be registered with the Income / Sales Tax Department, reflected as Active Tax Payer on the list of FBR.
4. The Bidder shall provide an undertaking that the Bidder has not been declared black listed by any Governmental/ Semi-Governmental Department.
5. Technical specifications as per required standards must be provided.
6. Firm must have atleast three years of relvant experience, company profile/

Registration documents must be attached.

7. Firm must have completed atleast three similar nature Projects. A list of the projects Purchase Order must be attached.
8. Firm Must have minimum financial capabilities of 20 Million, Annual turnover, Audit Report & Annual Tax Returns for the last three years must be attached.

3. GENERAL CONDITIONS OF THE CONTRACT

1. Definitions

- 1.1 In this Contract, the following terms shall be interpreted as indicated:
- a. "The Contract" means the Agreement entered into between the Procuring agency and the Supplier, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
 - b. "The Contract Price" means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations.
 - c. "The Goods" means all of the equipment, machinery, and/or other materials which the Supplier is required to supply to the Procuring agency under the Contract.
 - d. "The Services" means those services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, and other such obligations of the Supplier covered under the Contract.
 - e. "G.C.C." means the General Conditions of Contract contained in this section.
 - f. "S.C.C." means the Special Conditions of Contract.
 - g. "The Procuring agency" means the organization purchasing the Goods, as named in S.C.C.
 - h. "The Procuring agency's country" is the country named in S.C.C.
 - i. "The Supplier" means the individual or firm supplying the Goods and Services under this Contract.
 - j. "The Project Site," where applicable, means the place or places named in S.C.C.
 - k. "Day" means calendar day.

2. Application

- 2.1 These General Conditions shall apply to the extent that they are not superseded by provisions of other parts of the Contract.

3. Country of Origin

- 3.1 All Goods and Services supplied under the Contract shall have their origin in the countries and territories eligible under the rules and further elaborated in the S.C.C.
- 3.2 For purposes of this Clause, "origin" means the place where

the Goods were mined, grown, or produced, or from which the Services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially recognized new product results that are substantially different in basic characteristics or in purpose or utility from its components.

- 3.3 The origin of Goods and Services is distinct from the nationality of the Supplier.
- 4. Standards**
- 4.1 The Goods supplied under this Contract shall conform to the standards mentioned in the Technical Specifications and, when no applicable standard is mentioned, to the authoritative standards appropriate to the Goods' country of origin. Such standards shall be the latest issued by the concerned Institution.
- 5. Use of Contract Documents and Information; Inspection and Audit by the Government**
- 5.1 The Supplier shall not, without the Procuring agency's prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Procuring agency in connection therewith, to any person other than a person employed by the Supplier in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 5.2 The Supplier shall not, without the Procuring agency's prior written consent, make use of any document or information enumerated in G.C.C. Clause 5.1 except for purposes of performing the Contract.
- 5.3 Any document, other than the Contract itself, enumerated in G.C.C. Clause 5.1 shall remain the property of the Procuring agency and shall be returned (all copies) to the Procuring agency on completion of the Supplier's performance under the Contract if so required by the Procuring agency.
- 5.4 The Supplier shall permit the Procuring agency to inspect the Supplier's accounts and records relating to the performance of the Supplier and to have them audited by auditors appointed by the procuring agency if so required.
- 6. Patent Rights**
- 6.1 The Supplier shall indemnify the Procuring agency against all third-party claims of infringement of patent, trademark, or industrial design rights arising from the use of the Goods or any part thereof in the Procuring agency's country.
- 7. Performance Security**
- 7.1 Within twenty (20) days of receipt of the notification of contract award, the successful Bidder shall furnish to the Procuring agency the performance security in the amount specified in S.C.C.

- 7.2 The proceeds of the performance security shall be payable to the Procuring agency as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.
- 7.3 The performance security shall be denominated in the currency of the Contract acceptable to the Procuring agency and shall be in one of the following forms:
- a. a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the Procuring agency's country, in the form provided in the bidding documents or another form acceptable to the Procuring agency; or
 - b. a cashier's or certified check.
- 7.4 The performance security will be discharged by the Procuring agency and returned to the Supplier no later than thirty (30) days following the date of completion of the Supplier's performance obligations under the Contract, including any warranty obligations unless specified otherwise in S.C.C.

8. Inspections and Tests

- 8.1 The Procuring agency or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Contract specifications at no extra cost to the Procuring agency. S.C.C. and the Technical Specifications shall specify what inspections and tests the Procuring agency require and where they are to be conducted. The Procuring agency shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.
- 8.2 The inspections and tests may be conducted on the premises of the Supplier or its subcontractor(s), at the point of delivery, and/or at the Goods' final destination. If conducted on the premises of the Supplier or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Procuring agency.
- 8.3 Should any inspected or tested Goods fail to conform to the Specifications, the Procuring agency may reject the Goods, and the Supplier shall either replace the rejected Goods or make alterations necessary to meet specification requirements free of cost to the Procuring agency.
- 8.4 The Procuring agency's right to inspect, test, and, where necessary, reject the Goods after the Goods' arrival in the Procuring agency's country shall in no way be limited or waived by reason of the Goods having previously been inspected, tested, and passed by the Procuring agency or its representative prior to the Goods' shipment from the country of origin.
- 8.5 Nothing in G.C.C. Clause 8 shall in any way release the

Supplier from any warranty or other obligations under this Contract.

9. Packing

- 9.1 The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the Contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified in S.C.C., and in any subsequent instructions ordered by the Procuring agency.

10. Delivery and Documents

- 10.1 Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in the Schedule of Requirements. The details of shipping and/or other documents to be furnished by the Supplier are specified in S.C.C.
- 10.2 Documents to be submitted by the Supplier are specified in S.C.C.

11. Insurance

- 11.1 The Goods supplied under the Contract shall be delivered duty paid (DDP), under which risk is transferred to the buyer after having been delivered. Hence insurance coverage is the seller's responsibility.

12. Transportation

- 12.1 The Supplier is required under the Contract to transport the Goods to a specified place of destination within the Procuring agency's country, transport to such place of destination in the Procuring agency's country, including insurance and storage, as shall be specified in the Contract, shall be arranged by the Supplier, and related costs shall be included in the Contract Price.

13. Incidental Services

- 13.1 The Supplier may be required to provide any or all of the following services, including additional services, if any, specified in S.C.C.:
- a. performance or supervision of on-site assembly and/or start-up of the supplied Goods;
 - b. furnishing of tools required for assembly and/or maintenance of the supplied Goods;
 - c. furnishing of a detailed operation and maintenance manual

for each appropriate unit of the supplied Goods;

- d. performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and
- e. training of the Procuring agency's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.

13.2 Prices charged by the Supplier for incidental services, if not included in the Contract Price for the Goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged for other parties by the Supplier for similar services.

14. Spare Parts

14.1 As specified in S.C.C., the Supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:

- a. such spare parts as the Procuring agency may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under the Contract; and
- b. in the event of termination of production of the spare parts:
 - a. advance notification to the Procuring agency of the pending termination, insufficient time to permit the Procuring agency to procure needed requirements;
 - ii. following such termination, furnishing at no cost to the Procuring Agency, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty

15.1 The Supplier warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models and that they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the Procuring agency's specifications) or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.

15.2 This warranty shall remain valid for twelve (12) months after

the Goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the Contract or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier unless specified otherwise in S.C.C.

- 15.3 The Procuring agency shall promptly notify the Supplier in writing of any claims arising under this warranty.
- 15.4 Upon receipt of such notice, the Supplier shall, within the period specified in S.C.C. and with all reasonable speed, repair or replace the defective Goods or parts thereof, without costs to the Procuring agency.
- 15.5 If the Supplier, having been notified, fails to remedy the defect(s) within the period specified in S.C.C., within a reasonable period, the Procuring agency may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Procuring agency may have against the Supplier under the Contract.

16. Payment

- 16.1 The method and conditions of payment to be made to the Supplier under this Contract shall be specified in S.C.C.
- 16.2 The Supplier's request(s) for payment shall be made to the Procuring agency in writing, accompanied by an invoice describing, as appropriate, the Goods delivered and Services performed, and by documents submitted pursuant to G.C.C. Clause 10, and upon fulfillment of other obligations stipulated in the Contract.
- 16.3 Payments shall be made promptly by the Procuring agency, but in no case later than sixty (60) days after submission of an invoice or claim by the Supplier.
- 16.4 The currency of payment is Pak. Rupees.

17. Prices

- 17.1 Prices charged by the Supplier for Goods delivered and Services performed under the Contract shall not vary from the prices quoted by the Supplier in its Bid, with the exception of any price adjustments authorized in S.C.C. or in the Procuring agency's request for bid validity extension, as the case may be.

18. Change Orders

- 18.1 The Procuring Agency may at any time, by a written order given to the Supplier pursuant to G.C.C. Clause 31, make changes within the general scope of the Contract in any one or more of the following:
 - a. drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically

- manufactured for the Procuring agency;
- b. the method of shipment or packing;
- c. the place of delivery; and/or
- d. the Services to be provided by the Supplier.

18.2 If any such change causes an increase or decrease in the cost of, or the time required for, the Supplier's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or delivery schedule, or both, and the Contract shall accordingly be amended. Any claims by the Supplier for adjustment under this Clause must be asserted within thirty (30) days from the date of the Supplier's receipt of the Procuring agency's change order.

19. Contract Amendments

19.1 Subject to G.C.C. Clause 18, no variation in or modification of the terms of the Contract shall be made except by a written amendment signed by the parties.

20. Assignment

20.1 The Supplier shall not assign, in whole or in part, its obligations to perform under this Contract, except with the Procuring agency's prior written consent.

21. Subcontracts

21.1 The Supplier shall notify the Procuring agency in writing of all subcontracts awarded under this Contract if not already specified in the Bid. Such notification, in the original Bid or later, shall not relieve the Supplier from any liability or obligation under the Contract.

21.2 Subcontracts must comply with the provisions of G.C.C. Clause 3.

22. Delays in the Supplier's Performance

22.1 Delivery of the Goods and performance of Services shall be made by the Supplier in accordance with the time schedule prescribed by the Procuring agency in the Schedule of Requirements.

22.2 If at any time during the performance of the Contract, the Supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the Goods and performance of Services, the Supplier shall promptly notify the Procuring agency in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, the Procuring agency shall evaluate the situation and may at its discretion extend the Supplier's time for performance, with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of the Contract.

22.3 Except as provided under G.C.C. Clause 25, a delay by the Supplier in the performance of its delivery obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to G.C.C. Clause 23, unless an extension of time is agreed upon pursuant to G.C.C. Clause 22.2 without

the application of liquidated damages.

23. Liquidated Damages

2.31 Subject to G.C.C. Clause 25, if the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Procuring agency shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in S.C.C. of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in S.C.C. Once the maximum is reached, the Procuring agency may consider termination of the Contract pursuant to G.C.C. Clause 24.

24. Termination for Default

24.1 The Procuring Agency, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate this Contract in whole or in part:

- a. if the Supplier fails to deliver any or all of the Goods within the period(s) specified in the Contract, or within any extension thereof granted by the Procuring agency pursuant to G.C.C. Clause 22; or
- b. if the Supplier fails to perform any other obligation(s) under the Contract.
- c. if the Supplier, in the judgment of the Procuring Agency, has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

For the purpose of this Clause:

"corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.

"fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Borrower and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Borrower of the benefits of free and open competition.

24.2 In the event the Procuring agency terminates the Contract in whole or in part, pursuant to G.C.C. Clause 24.1, the Procuring agency may procure, upon such terms and in such manner, as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Procuring agency for any excess costs for such similar Goods or Services. However, the Supplier shall continue the

performance of the Contract to the extent not terminated.

- 25. Force Majeure**
- 25.1 Notwithstanding the provisions of G.C.C. Clauses 22, 23, and 24, the Supplier shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failures to perform its obligations under the Contract is the result of an event of Force Majeure.
- 25.2 For purposes of this Clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include but are not restricted to acts of the Procuring agency in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.
- 25.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Procuring agency in writing of such condition and the cause thereof. Unless otherwise directed by the Procuring agency in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
- 26. Termination for Insolvency**
- 26.1 The Procuring Agency may at any time terminate the Contract by giving written notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In this event, the termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Procuring agency.
- 27. Termination for Convenience**
- 27.1 The Procuring agency, by written notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Procuring agency's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.
- 27.2 The Goods that are complete and ready for shipment within thirty (30) days after the Supplier's receipt of notice of termination shall be accepted by the Procuring agency at the Contract terms and prices. For the remaining Goods, the Procuring agency may elect:
- a. to have any portion completed and delivered at the Contract terms and prices; and/or
 - b. To cancel the remainder and pay the Supplier an agreed amount for partially completed Goods and Services and for materials and parts previously procured by the Supplier.

- 28. Resolution of Disputes**
- 28.1 The Procuring agency and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.
- 28.2 If, after thirty (30) days from the commencement of such informal negotiations, the Procuring agency, and the Supplier have been unable to resolve a Contract dispute amicably, either party may require that the dispute be referred for resolution to the formal mechanisms specified in S.C.C. These mechanisms may include, but are not restricted to, conciliation mediated by a third party, adjudication in an agreed manner and/or arbitration.
- 29. Governing Language**
- 29.1 The Contract shall be written in the language specified in S.C.C. Subject to G.C.C. Clause 30; the version of the Contract written in the specified language shall govern its interpretation. All correspondence and other documents pertaining to the Contract which are exchanged by the parties shall be written in the same language.
- 30. Applicable Law**
- 30.1 The Contract shall be interpreted in accordance with the laws of the Procuring agency's country unless otherwise specified in S.C.C.
- 31. Notices**
- 31.1 Any notice given by one party to the other pursuant to this Contract shall be sent to the other party in writing or by cable, telex, or facsimile and confirmed in writing to the other party's address specified in S.C.C.
- 31.2 Notice shall be effective when delivered or on the notice's effective date, whichever is later.
- 32. Taxes and Duties**
- 32.1 Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Procuring agency.

4. BID SECURITY

- a. Bid security @ 02% of the quoted value in the shape of Call Deposit Receipt (C.D.R.) (refundable) drawn in favor of "Sale Proceeds A/C COMM AFGHAN".
- b. Bid security of the successful Bidder will be released after the warrant period.
- c. The bid security may be forfeited:
 - i) If a Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
 - ii) In the case of a successful Bidder if the Bidder fails to sign the Contract.

5. BID VALIDITY:

- i) The bids should be valid for a period of Ninety (90) Days from the date of opening.
- ii) In exceptional circumstances, the Commissionerate for Afghan Refugees in Khyber Pakhtunkhwa, may solicit the Bidder's consent to extend the period of validity. The request and the responses thereto shall be made in writing. The bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its Bid, except as provided in the bidding document.

Statement of Requirements along with Specifications Technical Specifications

S.NO	Items	Particulars	QTY
1	Laptop	<p>Generation 11th Generation Processor Type Core i3 Processor Speed: (up to 4.1 GHz with Intel® Turbo Boost Technology, 6 MB L3 cache, 2 cores) Memory, standard: 8 GB DDR4-2666 MHz RAM (1 x 8 GB) Video graphics : Intel®UHDGraphics Integrated Hard drive : 256 GB PCIe® NVMe™ M.2 SSD Display : 15.6" diagonal, FHD (1920 x 1080), IPS, micro-edge, anti-glare, 250 nits, 45% NTSC Wireless connectivity: Realtek RTL8821CE-M 802.11a/b/g/n/ac (1x1) Wi-Fi® and Bluetooth® 4.2 combo Network interface: Integrated 10/100/1000 GbE LAN Numeric keyboard: Yes Expansion slots:1 multi-format SD media card reader External ports: Super Speed USB Type-C® 5Gbps signaling rate; 2 Super Speed USB Type-A 5Gbps signaling rate; HDMI 1.4b; RJ-45; AC smart pin; 1 headphone/microphone combo Minimum dimensions (W x D x H):35.85 x 24.2 x 1.99 cm Weight:1.75 kg Power supply type:45 W Smart AC power adapter Battery type:3-cell, 41 Wh Li-ion Battery life mixed usage: Up to 7 hours and 15 minutes Webcam: True Vision 720p HD camera with integrated dual array digital microphones Audio features: Dual speakers Operating system: Windows 10 64 bits</p> <p>1 Year Local Warranty with manufacturer card</p>	4

S.NO	Items	Particulars	QTY
2	Laptop	<p>Generation :11th Generation Processor: Type Core i5 Microprocessor: Intel® Core™ (up to 4.2 GHz with Intel® Turbo Boost Technology, 8 MB L3 cache, 4 cores) Chipset: Intel® Integrated SoC Memory, standard:8 GB DDR4-3200 MHz RAM (2 x 4 GB) Video graphics: Intel® Iris® X? Graphics Hard drive:256 GB PCIe® NVMe™ M.2 SSD Display:39.6 cm (15.6") diagonal, HD (1366 x 768), micro-edge, Bright View, 250 nits, 45% NTSC Wireless connectivity: Realtek RTL8821CE-M 802.11a/b/g/n/ac (1x1) Wi-Fi® and Bluetooth® 4.2 combo External ports: Super Speed USB Type-C® 5Gbps signaling rate; 2 Super Speed USB Type-A 5Gbps signaling rate; 1 HDMI 1.4b; 1 AC smart pin; 1 headphone/microphone combo Numeric keyboard: Yes Minimum dimensions (W x D x H):35.85 x 24.2 x 1.79 cm Weight: Starting at 1.7 kg Power supply type:45 W Smart AC power adapter Battery type:3-cell, 41 Wh Li-ion Webcam: True Vision 720p HD camera with integrated dual array digital microphones Audio: Dual speakers Operating system: Windows 10 .64 bit</p> <p>1 Year Local Warranty with manufacturer card</p>	2

S.NO	Items	Particulars	QTY
3	Desktop Computer(Tower)	Generation: 10 th Generation Processor: Type Core i3 RAM: 4 GB DDR4 HDD: 1 TB Internal Wifi Card Dual Antenna: Yes Keyboard:yes Mouse:yes LAN Card:yes LED Display: 18.5" 1 Year Local Warranty with manufacturer card	1

S.NO	Items	Particulars	QTY
4	Printer	LASER JET: Black and white Print resolution: (best) Up to 1,200 x 1,200 dpi Memory: 64 MB Print speed: 19 ppm (black)) Connectivity: Hi-Speed USB 2.0 port Duty cycle (monthly, letter:: 80,000 pages 1 Year Local Warranty with manufacturer card	1

S.NO	Items	Particulars	QTY
5	QuickBooks Desktop	(Premier)	1 (User)

S.NO	Items	Particulars	QTY
6	Printer	<p>3 IN 1 (MFP): Black & White Printer Copy: Copier settings: Number of Copies; Lighter/Darker; Optimize; Paper; Multi-Page Copy; Collation; Draft Mode Color copy capability: Yes Maximum number of copies: Up to 99 copies Copy speed (black, normal): Up to 30 cpm (Letter), 28 cpm (A4) Copy reduce / enlarge settings: 25 to 400% Copy resolution: 600 x 600 dpi Paper Handling: Input capacity: Up to 260 sheets Input capacity, priority tray (envelopes): Up to 10 Output capacity: Up to 150 sheets Media sizes supported (metric): A4 Media types: Paper (laser, plain, photo, rough, vellum), envelopes, labels, cardstock, postcards Paper handling - ADF: Automatic document feeder capacity: 35 sheets of 75.2 g/m² (20 lb) plain paper Media size, ADF (metric): A4 Media weight supported, ADF (metric): 70 to 90 g/m² Paper handling - duplexer:- Recommended media weight, duplex (metric): 60 to 105 g/m² Media sizes, duplex (metric): A4 Printing Specifications: Print technology: Laser Duplex printing: Automatic (standard) Print resolution (best): Up to 1200 x 1200 dpi Maximum print area (metric): 214 x 356 mm Monthly duty cycle: Up to 30,000 pages Print languages: PCL5c; PCL6; PS; PCLm; PDF; URF; PWG Printer smart software features: AirPrint 1.5 with media presence sensor, Instant-on Technology, HP Auto-On/Auto-Off Technology, JetIntelligence cartridges, Duplex printing Scan: Scan technology: CIS Scan speed (normal): Up to 15 ppm Scan resolution, hardware: Up to 300 x 300 dpi (color and mono, ADF); Up to 600 x 600 dpi (color, flatbed); Up to 1200 x 1200 dpi (mono, flatbed) Levels of grayscale: 256 Bit depth: 24-bit Duplex ADF scanning: No Maximum flatbed scan size (metric): 215.9 x 297 mm Minimum ADF scan size (metric): 148.5 x 210 mm Maximum ADF scan size (metric): 215.9 x 297 mm Connectivity: Ports: 1 Hi-Speed USB 2.0; 1 Ethernet 10/100Base-TX Memory: Memory, standard: 256 MB Physical Dimensions: Maximum dimensions (W x D x H, metric): 403 x 407.4 x 311.5 mm</p>	1

1 Year Local Warranty with manufacturer card			
S.NO	Items	Particulars	QTY
7	Scanner	Scanner Type :Flatbed color document imaging scanner scans speed: scans up to 20 ppm Optical Resolution: Flatbed: 1200 x 2400 dpi ADF: 600 x 600 dpi Hardware Resolution: Flatbed: 1200 x 2400 dpi with Micro Step Drive™ technology ADF: 600 x 600 dpi Micro Step Drive™ technology Maximum Resolution: 4800 dpi Effective Pixels: 10,200 x 14,040 (1200 dpi) Light Source: ReadyScan LED technology Maximum Scan Area: Flatbed: 8.5" x 11.7" ADF: 8.5" x 14" Light Source: ReadyScan Automatic Document Feeder: Capacity: 40 sheets Weight: 3.9 kg or 8.6 lb 1 Year Local Warranty with manufacturer card	1

S.NO	Items	Particulars	QTY
8	Camera (DSLR)	Resolution: 24.1 MP Resolution Sensor: CMOS Sensor Zoom: 1080p HD Video Processor Model: DIGIC 4+ Processor Resolution Available: 1920x1080 Pixels (1080p HD),1280x720 Pixels (720p HD),640x480 Pixels (VGA) Fps: 1080p Frame rate : 24, 25, 30;720p Frame rate : 60;VGA Frame rate : 30 Lens Type: Zoom Focal Length: 18-55 mm Incamera Editing: Pictures, Videos, Movie Mode Create, Movie Mode Edit, Creative, Calendar, Frame, Picture Styles: Auto, Standard, Portrait, Landscape, Neutral, Faithful, Monochrome, User Defined (x3);Creative filters (Grainy B/W, Soft focus, Toy camera, Miniature effect, Fish-eye) - during image Playback only;Image Erase/Protection,Highlight Alert Hdmi:Yes Wifi:Yes Display Type: LCD Display Size: 3 Inch Flash Features: External flash, Flash exposure compensation Flash Range: 17 mm Battery: Rechargeable, Li-ion Battery Weight: 8.6 lb 1 Year Local Warranty with manufacturer card	1

7. SPECIAL CONDITIONS OF THE CONTRACT: -

1. The items offered must have 01 year local warranty, starting from the date of delivery.
2. If any of the given technical specifications/parameters do not meet the required technical specifications, their offer will not be considered and shall summarily be rejected by the by the procurement committe.
3. **Performance Guarantee:** The bid security of the successful Firms shall be refunded after successfully completing the warranty period.
4. **Award of Contract:** Contracts shall be confirmed through a written agreement signed between the successful Bidder and the Project Manager SSCSWAHC. In case a successful bidder repudiates the Contract. As the case shall proceed for blacklisting, the work order will be placed to the Next Successful Bidder or from the alternative sources at the cost/risk of the concerned firm.

5.Delivery and Installation Period: the equipment should be delivered and installed within 30 days after signing the Contract.

6.Force Majeure:

- i. In case of the situation related to Force Majeure, the Bidder may inform the Procuring Entity in writing about the situation immediately without delay along with solid proof through the fastest, lawful, and available means of communication, but not through the electronic mail, and request the Procuring Entity for the grant of extension in the supply period.
- ii. In case of being fully satisfied with the genuineness of the situation arising from Force Majeure for the Bidder, the Procuring Entity may extend the period of supply of goods up to a maximum of not more than thirty days without penalty. However, the Procuring Entity and/or Procuring Entity shall, in no case, be responsible or held responsible for any complications in making payments to Bidder by the Procuring Entity that may arise from the closure of financial year and lapse/surrender of public funds vis-à-vis the normal financial management procedures in the public sector.

7. Assignment:

The Bidder shall not assign, in whole or in part, its obligations to perform to another party under this Contract, except with the Procuring Entity's prior written consent.

8. ARBITRATION AND RESOLUTION OF DISPUTES:

- i. The Procuring Entity and the Bidder shall make every effort to resolve amicably by direct informal negotiations any disagreement or dispute arising between them under or in connection with the Contract.

- ii. If, after seven (7) days from the commencement of such informal negotiations, the Procuring Entity and the Bidder have been unable to resolve a Contract dispute amicably, either party may require that the dispute be referred for resolution through arbitration.
- iii. In case of any dispute concerning the interpretation and/or application of this Contract is to be settled through arbitration. Secretary Transport Department or his nominee shall act as sole arbitrator. The sole arbitrator's decisions taken and/or awards made shall be final and binding on the Parties.

The Project Manager will be the final authority and will have the right to reject full or any part of the supply, which contradicts the terms and conditions agreed at the time of placement of order. If any supplied items are rejected due to nonconformity in quantity and/or quality, the department will have the right to charge liquidated damages as it deems fit.

TENDER CHECKLIST				
S.NO	DESCRIPTION	Yes	No	Documents Attached at Annexure
1	Bidders should apply for the complete/whole package; incomplete/partially applied Bid will not be accepted.			
2	Manufacturers/ Authorized Dealers for procurement of I.T.			
3	The Bidder must be registered with the Income / Sales Tax Department, reflected as Active Tax Payer on the list of FBR.			
4	The Bidder shall provide an undertaking that the Bidder has not been declared black listed by any Governmental/ Semi-Governmental Department.			
5	Technical specifications as per required standards must be provided.			
6	Firm must have atleast three years of relvant experience, company profile/ Registration documents must be attached			
7	Firm must have completed atleast three similar nature Projects. A list of the projects Purchase Order must be attached			
8	Firm Must have minimum financial capabilities of 20 Million, Annual turnover, Audit Report & Annual Tax Returns for the last three years must be attached.			

BID FORMS

BID SECURITY FORM

Whereas the name of the Bidder (hereinafter called "the Bidder") has submitted its Bid dated *date of submission of Bid* for the supply of *name and/or description of the goods* (hereinafter called "the Bid").

KNOW ALL PEOPLE by these presents that WE *name of bank of Pakistan*, having our registered office at *Address of bank* (hereinafter called "the Bank"), are bound unto *[name of Procuring entity]* (hereinafter called "the Procuring entity") in the sum of *for which payment well and truly to be made to the said Procuring entity*, the bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this _____ day of _____ 2022.

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder, having been notified of the acceptance of its Bid by the Procuring entity during the period of bid validity:
 - a. fails or refuses to execute the Contract Form, if required; or
 - b. fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders;

We undertake to pay to the Procuring entity up to the above amount upon receipt of its first written demand, without the Procuring entity having to substantiate its demand, provided that in its demand, the Procuring entity will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including twenty-eight (28) days after the bid validity period, and any demand in respect thereof should reach the bank no later than the above date.

[signature of the bank]

CONTRACT FORM

THIS AGREEMENT made the date day of month 2022 between (Procuring Agency) of [Pakistan] (hereinafter called "the Procuring entity") of the one part and [Name Of Supplier] Of [city and country of Supplier] (hereinafter called "the Supplier") of the other part:

WHEREAS the Procuring entity invited bids for Goods along with ancillary services and has accepted a bid by the Supplier for the supply of those goods and services in the sum of [contract price in words and figures] (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) The Bid Form and the Price Schedule submitted by the Bidder;
 - (b) The Schedule of Requirements;
 - (c) The Technical Specifications;
 - (d) The General Conditions of Contract;
 - (e) The Special Conditions of Contract; and
 - (f) The Procuring entity's Notification of Award.
3. In consideration of the payments to be made by the Procuring entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring entity to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract
4. The Procuring entity hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written

Signed, sealed, recieved by _____ the _____ (for the Procuring Entity)

Signed, sealed, delivered by _____ the _____ (for the Supplier)